



JOB DESCRIPTION MENTAL WELLNESS WORKER

The purpose of the NNADAP/ Building Healthy Communities Worker/ Brighter Futures Worker is to act as a support to the community members. The worker shall promote Magnetawan First Nations goals and objectives, maintain the level of professionalism expected by Magnetawan First Nation as outlined in the policies and procedures manual, and uphold the ethics of the position.

In support of Magnetawan First Nation's goal of providing quality services, the NNADAP/ BHC and BF shall continuously strive to improve operations and streamline work processes.

B. QUALIFICATION

NNADAP/ BHC/ BF Worker must be knowledgeable and possess skills in the following areas:

- Grade 12 or equivalency, GED and/ or experience in field with Certifications as addictions counselor.
- A positive role model for the community
- Knowledgeable about drugs/alcohol use and abuse issues, health promotion and education.
- Demonstrate sensitivity and knowledge to the First Nations Culture, values, and traditions.
- Demonstrate ability to work effectively in a multi-disciplinary team environment.
- Good oral and written communication skills.
- Develop interpersonal skills and effectively work as a team with management, other staff, and all age groups.
- Knowledgeable of a holistic approach to individual and community health legislation, theories, practices, and procedures as well as Traditional medicine and medical terminology.
- Be able to work flexible hours to attend emergency situations.
- Ability to work with minimal supervision.
- Current CPR and First Aid Certifications
- A current CPIC with a vulnerable sector check
- A valid Ontario's Drivers license.
- Clean drivers abstract.
- Computer skills in excel, office word.

C. PRIMARY RESPONSIBILITIES AND DUTIES

The NNADAP/ BHC/ BF Worker shall complete the following duties as required by their position.

- Reduce the level and frequency of alcohol, illegal substances, and prescription drug abuse by providing community educational programs, facilitating treatment and rehabilitation for clients, and providing counselling and referral/ follow-up programs.
- Promote community awareness of health and social issues through workshops. Flyers, etc.
- Coordinate and promote healthy lifestyles through culturally appropriate educational programs for our men's, women's, seniors, and youth groups.
- Facilitate youth prevention through health-related workshops to provide educational information on various topics including drugs, alcohol, gambling, teen pregnancy, fetal alcohol syndrome and suicide.
- Provide access to traditional person on request of community member.
- Provide activities for youth, traditional teachings, outdoor and indoor injury prevention, through workshops and group sessions.
- Provide counselling and teaching on the awareness of mental health issues and self esteem.
- Provide healthy nutrition brochures.
- Traditional drumming, language, story telling by elders, youth activities, herbal teachings, canoe trips, family camping, hunting/fishing, and dancing.
- Aid individuals/ families through case/ program management model.
- Provide mental health programming/ educational resources/ support.
- Act as a liaison contact person to facilitate the treatment process for clients when required.
- Prepare and submit monthly reports on activities to Director of Operations.
- Keep up to date client files, maintaining confidentiality.
- Keep accurate participation members and statistics. Assist in development of work plans to enhance program.
- Assist in setting up meeting rooms as required for programs.
- Participate in regular supervision and annual performance evaluations.
- Provide medical transportation when needed.
- Maintain an alcohol/ substance free, healthy lifestyle.

D. PHYSICAL DEMANDS AND WORK ENVIRONMENT

While performing the duties of this job, the NNADAP/ BHC / BF worker will typically be in an office setting and/or community setting and is frequently required to operate, a telephone, a computer, file and retrieve written documents, and work overtime when required. The physical demands for the above include standing, sitting, walking, lifting, carrying, reaching, handling, kneeling, crouching, and bending.

E. SPECIAL REQUIREMENTS

Confidentiality: The incumbent must maintain strict confidentiality in performing the duties. The incumbent must adhere to the Magnetawan First Nation Personnel Policy.

Travel: On occasion, some travel may be required.

Training: The incumbent must be willing to participate in professional training/conferences to develop and maintain knowledge, skills and expertise necessary to achieve positive results.

How to Apply: Interested applicants may apply, in confidence, by sending a cover letter, resume, photocopy of education diploma by fax, mail, hand deliver or email to,

**Director of Operations
Magnetawan First Nation
10 Regional Rd, Hwy 529
Britt, ON P0G 1A0
Fax: 705 383-2566
Email: t.hunt@magfn.com
Closing date: April 23, 2021 at 12 pm**

Late applications will not be accepted.